



Digital Commonwealth statutory declarations in myGov

Create a digital Commonwealth statutory declaration in myGov using your Digital ID.

You can create and download a digital Commonwealth statutory declaration in English using the myGov website or the myGov app.

We use Digital ID to verify your identity and ensure your statutory declaration is legally binding without the need for a physical witness.

What a statutory declaration is

There are many reasons you may need to create a Commonwealth statutory declaration. Some common uses include:

- visa applications
- insurance claims
- superannuation claims
- employment and leave.

If you write something in a statutory declaration and you know it's not true, you can be charged with a criminal offence.

How to create a digital Commonwealth statutory declaration in myGov

BEFORE YOU START

There are a few things you need to check before you can create a statutory declaration through myGov.



1. Create a myGov account if you don't have one

If you don't have a myGov account, go to my.gov.au and follow the steps to create one.



2. Get a Digital ID and connect it to myGov

You need to set up your Digital ID to at least a Standard identity strength. If you don't have a Digital ID, go to digitalidentity.gov.au and follow the steps to create one.



3. Check your Digital ID name

myGov will use the name in your Digital ID to create the statutory declaration. You can't enter another name and you can't create a statutory declaration on behalf of someone else.



4. Make sure you have somewhere secure to save the statutory declaration

myGov won't save the statutory declaration or the details within it. You need to download the declaration PDF and store it on your device. If you're using a shared or public device, make sure you protect your privacy by deleting any documents once you're finished.

CREATE A DIGITAL COMMONWEALTH STATUTORY DECLARATION

To create a digital Commonwealth statutory declaration in myGov, go to **my.gov.au/statdec**

Then, select **Create Declaration** and follow these steps:

- 1 Sign in to myGov using your Digital ID. Select **Continue with Digital Identity**.
- 2 Select **myGovID** as your Identity Provider. Enter your myGovID email address, then select **Login**.
- 3 A 4-digit code will appear on the login screen. Log in to your myGovID app using your password, fingerprint or face and enter or accept the 4-digit code in your myGovID app.
- 4 Select **Get started**, in myGov.
- 5 Enter your details into the form, then enter your declaration. Make sure you start each paragraph with a number and write in first person e.g. Using I, me and my.
- 6 Enter the location you are creating the declaration. Select **Next**.
- 7 Review the declaration. Check you've provided all the information you're required to and that it's correct.
- 8 If you need to make a change, select **Back** at the top of the page to update the declaration. If the information is correct, select **Sign document**. You can draw, type or upload a photo of your signature. Once you've completed your preferred option, select **Done**.
- 9 Read the information about creating a false declaration. If you agree, select the **check box**. Select **Create declaration**.
- 10 Select **Download PDF**. Save the PDF document to a secure location. myGov will not store the declaration after you exit.
- 11 You've now created and downloaded your digital Commonwealth statutory declaration. You can print or share the PDF.



To create a Commonwealth statutory declaration in the myGov app, go to **Services** and select **Forms and Applications**. Then select **Commonwealth statutory declaration**.

If you're using a shared or public device, make sure you delete any documents and sign out of your myGov account once you're finished to protect your privacy.


If you need to create another declaration, you'll need to verify with your Digital ID again.

The date and time you created a statutory declaration and a document ID will be recorded in your myGov account history.


The digital Commonwealth statutory declaration contains a QR code on each page to help third parties verify the declaration is a genuine document and the details are unaltered. When a third party scans the QR code using the QR code scanner in the myGov app, they can see all the information in the statutory declaration when it was created in myGov.


For more information go to **my.gov.au/statdec**

NEED HELP?


 If you need help using myGov or signing in to myGov, call **132 307** and select **Option 1** for the myGov helpdesk, which operates from:


- **Monday to Friday 7:00 am – 10:00 pm**
- **Saturday to Sunday 10:00 am – 5:00 pm**

 If you're outside Australia, call **+61 1300 169 468** and select **Option 1**. International call charges apply.

 For detailed steps on how to link services and manage your myGov account, go to **my.gov.au/help**

For steps on how to get a Digital ID, go to **digitalidentity.gov.au**

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